

FAX TRANSMITTAL  
FOR USE WITH EFT PREMIUMS ONLY

**Please fax to (800) 320-3291**

**For credit card submissions, please fax to (855) 283-8656**

Please complete the following information:

Producer Name: \_\_\_\_\_ Date: \_\_\_\_\_

FT Producer Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Total number of pages being faxed including this cover page: \_\_\_\_\_

Comments or Special Instructions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other helpful information**

- Please fax only original documents. The quality of the transmission is greatly reduced if faxing copies of the original documents. Keep in mind that your client will receive a copy of the application at the time the policy/certificate is delivered.
- Please do not submit the application by mail if you are faxing the application. Do not fax applications that are not electing the electronic transfer of funds for first premium.
- You should retain the original application until the policy/certificate is issued. Originals may then be kept in your records or shredded.
- Premiums paid by cashier’s check or money order must be mailed.

## **Frequently Asked Questions about Faxing Insurance Applications**

### ***Which applications can be faxed in?***

We are happy to accept all applications where the consumer has agreed to draft premiums by automatic payment authorization, otherwise known as APA. Premiums paid by cashier's check or money order are still required to be mailed at this time.

### ***What should I include with the faxed application?***

To best facilitate the application by fax process, the application, all supporting documentation such as goods and services, assignments, replacement forms and a copy of the original check should accompany the Fax Cover Letter. On the Fax Cover Letter provide all requested information including contact information in the event we need to reach you regarding the transmission.

Keep in mind that it is best to fax from the original application pages. The quality of the transmission is greatly reduced if you fax from copies of the application.

### ***What number should I fax to?***

Please fax applications to (800) 320-3291. For credit card submissions, please fax applications to (855) 283-8656. These toll free numbers have been specifically identified to receive your faxed applications. Applications faxed to any other number can cause delays in processing your business.

### ***Can I expect the same level of responsiveness when I fax my applications?***

Forethought Life Insurance Company ("Forethought") has a reputation for processing new business quickly and accurately. Whether faxed or mailed, applications received in good order are generally processed the same day.

### ***What do I do with the documents once the fax transmission is complete?***

You should retain the original documents along with your client's records. Please do not submit the application by mail if you are faxing the application. There is no need to send us the original documents.

### ***Do I have to fax? Why can't I just scan and email the documents to you?***

Transmission of personal and banking information through email is risky because clear text email methods lack encryption and authentication. Because of this, we highly discourage transmission of application information via email.

### ***What if my consumer prefers a monthly premium?***

Other payment methods are available. It's important to note that the consumer's request for a payment method other than ACH will be processed *after* the first premium is collected electronically. In the event the consumer is requesting that only the first premium is drafted, please document their request in the COMMENTS section of the Fax Cover Letter. We will process the request for an alternative premium method after the new business is issued and the first premium is collected.

### ***Who can I contact if I have further questions or need additional help?***

You are always invited to call our customer service team with any questions or concerns. Our staff is available to assist. Please contact us at (800) 331-8853 or email us at [ask.us@gafg.com](mailto:ask.us@gafg.com).